



MAKING FUTURES HAPPEN
**ELITE MANAGEMENT
SCHOOL**

PROGRAMMES FOR NEW MIGRANTS

- PROGRAMMES AVAILABLE FOR TERTIARY EDUCATION COMMISSION (TEC) SKILLED
- MIGRANTS OR FAMILY MIGRANTS PRE-PURCHASED ENGLISH LANGUAGE (PELT)
- FUND TRANSFER



EMPLOYMENT PASSPORT FOR NEW MIGRANTS

The course is designed to supply migrants with the essential entry-level skills and knowledge needed to obtain employment opportunities in the retail, hospitality and other sectors in New Zealand. We deliver short, skill focussed interventions to support clients to gain work and achieve sustainable employment.

Enrolment: each Monday Study: from 5 hours per week
Duration: 8 weeks
Course fee: \$1,850 + Enrolment fee

- Module 1 – Assessment and planning
- Module 2 – New Zealand workplace culture
- Module 3 – Work preparation
- Module 4 – Industry specific training (additional cost apply)
- Module 5 – Job interview practices are included.

BARISTA TRAINING CERTIFICATE

Take our barista training course, master the art of making and serving coffee, and take away with you the ability to make the perfect coffee and a training certificate for employment opportunities.

Enrolment: each Monday, 3 hours/week
Duration: 4 weeks
Course fee: \$300 + Enrolment fee



NEW ZEALAND WORKPLACE COMMUNICATION

Develop the workplace communication knowledge expected by employers and add the Effective Workplace Communication Certificate to your CV to attract potential employers' attention.

Enrolment: March, July, October
Study: 20 hours per week
Duration: 16-20 weeks
Course fee: \$6,200 + Enrolment fee

DAY TO DAY ENGLISH FOR MIGRANTS

Your fast track to English fluency and proficiency. Whether you have specific ESOL requirements or are interested in improving your English language skills, our years of experience will meet your academic, professional, and social needs.

Enrolment: each Monday
Study: from 8 hours per week
Course fee: from \$250 per week + Enrolment fee:
Private tuition available from \$45/hour

IELTS EXAM PREPARATION COURSE

To meet the English entry criteria for enrolment in academic study, or to meet the English language requirements for a specific job such as teaching or nursing, or when applying for Permanent Residence status.

Enrolment: each Monday
Study: from 8 hours per week
Course fee: from \$250 per week + Enrolment fee:
Private tuition available from \$45/hour

NEW ZEALAND CERTIFICATE IN BUSINESS (LEVEL 4)

This programme will provide NZ business entities with qualified graduates who have business administration and technology skills, enabling them to work in a range of office administration roles.

Enrolment: March, July, October
Study: 20 hours per week
Duration: 16-20 weeks
Course fee: \$6,200 + Enrolment fee

UPCOMING PROGRAMMES (PENDING FOR NZQA APPROVAL):

- New Zealand Diploma in Business (Level 5)
- New Zealand Diploma in Business (Level 6)
- Graduate Diploma in Tourism Management (Level 7)
- New Zealand Certificate in English Language (Level 3 – Applied)
- New Zealand Certificate in English Language (Level 4 – Academic)

STUDY AT ELITE MANAGEMENT SCHOOL

Elite Management School (previously Making Futures Happen Institute) was established in 2002 and has been teaching English language and Business qualifications in the centre of Wellington city for the past 15 years. EMS is specialised in producing career ready graduates, through a combination of small class sizes, caring staff, and opportunities for work-experience. Graduates have the opportunity to work or continue on to study at many of the other tertiary institutes in New Zealand, or at our partner institution in San Francisco, USA.

WHY STUDY AT ELITE MANAGEMENT SCHOOL

NZQA APPROVED INTERNAL ENGLISH ENTRY TEST

EMS is an NZQA-approved Internal English Entry Test provider for eligible applicants.

UP TO \$3,000 ENGLISH TUITION MONEY-BACK

EMS credits up to \$3,000 in English tuition fees towards the cost of your enrolment in an higher level study.

MAXIMUM SIZE OF CLASS < 16 STUDENTS

EMS offers academic excellence and career-ready education in a caring environment where every student matters to us. EMS' dedicated small class size makes personalised individual support commitment to reality.

CRGP CERTIFICATE FOR ELIGIBLE GRADUATES

EMS goes extra mile to prepare Career-Ready Graduate Profile (CRGP) certificate for eligible graduates. The certificate adds meaningful value to their resumes and helps capture potential employer's attention by making a lasting impression.

COMPLIMENTARY IELTS 6.0 TRAINING

During level 4 or 5 programme study, EMS provides complimentary training to help students to achieve IELTS 6.0 required for a higher level study.

COMPLIMENTARY CREDIT TRANSFER SERVICE

EMS provides complimentary service for credit transfer and enrolment in a higher level study.

ONE-STOP SERVICE

EMS assists with every aspect of students' study and life in New Zealand, so they can focus on reaching their goals. EMS' one-stop service includes discounted travel and medical insurance, homestay arrangement, world-wide flight ticketing, travel and holiday packages.

HALF PRICE FOR GRADUATES WHO REQUIRES FOR FUTURE IELTS 6.5 TRAINING

EMS offers half-price training to its graduates who requires to meet future IELTS 6.5 of the NZ permanent residency requirement.

**COME IN AND VISIT US TODAY.
CITY BUSES STOP OUTSIDE OUR CAMPUS!**



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DISCLAIMER:

Every effort was made to ensure the information contained in this brochure was correct at the time of printing, however, changes may occur. Please check with Elite Management School to confirm course details, start dates, and tuition fees. We reserve the right to cancel or postpone any course due to insufficient numbers or circumstances beyond our control. In this instance fees will be refunded in full.

Students require C pass and 95% above attendance to qualify for credit-back option.

Elite Management School is a signatory to the Education (Pastoral Care of International Students) Code of Practice 2016 published by the New Zealand Ministry of Education. Further information on The Code and complaints resolution is available at www.nzqa.govt.nz/providers-partners/education-code-of-practice

Elite Management School is an NZQA Category 2 provider. NZQA is confident in our educational performance and capability of self-assessment.

